

# RIGHT TO INFORMATION ACT, 2005



## INFORMATION MANUAL

### UNDER SECTION 4 (1) (b)



**ICAR-Indian Institute of Rice Research  
Rajendranagar, Hyderabad-500030**



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# RIGHT TO INFORMATION ACT, 2005 – AT A GLANCE



# RIGHT TO INFORMATION ACT, 2005 - AT A GLANCE

## 1. When does it come into force?

It comes into force on the 12th October, 2005 (120th day of its enactment on 15th June, 2005). Some provisions have come into force with immediate effect, viz. obligations of public authorities, designation of Public Information Officers and Assistant Public Information Officers, Constitution of Central Information Commission, Constitution of State Information Commission, non-applicability of the Act to Intelligence and Security Organizations and power to make rules to carry out the provisions of the Act.

## 2. Who is covered?

The Act extends to the whole of India except the state of Jammu and Kashmir.

## 3. What does information mean?

Information means any material in any form including records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data material held in any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force but does not include "file notings".

## 4. What does Right to Information mean?

It includes the right to –

1. inspect works, documents, records.
2. take notes, extracts or certified copies of documents or records.
3. take certified samples of material.
4. obtain information in the form of printouts, diskettes, floppies, tapes, video cassettes or in any other electronics mode or through printouts.

## 5. What are the obligations of public authority?

It shall publish the details of the organization, its activities, norms set for discharge of functions, documents held, directory of employees and their remuneration, budget allocation, Public Information Officer etc... within one hundred and twenty days of the enactment.

## 6. What is not open to disclosure?

The following are exempted from disclosure.

- i. Information, disclosure of which would prejudicially affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the State, relation with foreign State or lead to incitement of an offence
- ii. Information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court;
- iii. Information, the disclosure of which would cause a breach of privilege of Parliament or the State Legislature;
- iv. Information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of a third party, unless the competent authority is satisfied that larger public interest warrants the disclosure of such information;
- v. Information available to a person in his fiduciary relationship, unless the competent authority is satisfied that the larger public interest warrants the disclosure of such information;
- vi. Information received in confidence from foreign Government;
- vii. Information, the disclosure of which would endanger the life or physical safety of any person or identify the source of information or assistance given in confidence for law enforcement or security purposes;
- viii. Information which would impede the process of investigation or apprehension or prosecution of offenders;
- ix. Cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers;
- x. Information which relates to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual;
- xi. Notwithstanding any of the exemptions listed above, a public authority may allow access to information, if public interest in disclosure outweighs the harm to the protected interests

## **7. Is partial disclosure allowed?**

Only that part of the record, which does not contain any information which is exempted from disclosure and which can reasonably be severed from any part that contains exempt information, may be provided.

## **8. What does a "public authority" mean?**

It means any authority or body or institution of self-government established or constituted: [S.2(h)]

- by or under the Constitution;
  - by any other law made by Parliament;
  - by any other law made by State Legislature;
- a. by notification issued or order made by the appropriate Government and includes any-body owned, controlled or substantially financed
  - b. non-Government organization substantially financed directly or indirectly by the

appropriate Government.

## 9. Who is excluded?

Central Intelligence and Security agencies specified in the Second Schedule like IB, R&AW, Directorate of Revenue Intelligence, Central Economic Intelligence Bureau, Directorate of Enforcement, Narcotics Control Bureau, Aviation Research Centre, Special Frontier Force, BSF, CRPF, ITBP, CISF, NSG, Assam Rifles, Special Service Bureau, Special Branch (CID), Andaman and Nicobar, The Crime Branch-CID-CB, Dadra and Nagar Haveli and Special Branch, Lakshadweep Police. Agencies specified by the State Governments through a Notification will also be excluded. The exclusion, however, is not absolute and these organizations have an obligation to provide information pertaining to allegations of corruption and human rights violations. Further, information relating to allegations of human rights valuations could be given but only with the approval of the Central or State Information Commission, as the case may be. [S.24]

## 10. Who are "Third Parties?"

A third party means a person other than the citizen making a request for information and included a public authority. Third parties have a right to be heard in respect of applications and appeals dealing with information submitted by them to the Government in confidence.

## 11. Who are Public Information Officers (PIOs)?

PIOs are officers designated by the public authorities in all administrative units or offices under it to provide information to the citizens requesting for information under the Act. Any officer, whose assistance has been sought by the PIO for the proper discharge of his or her duties, shall render all assistance and for the purpose of contraventions of the provisions of this Act, such other officer shall be treated as a PIO.

## 12. What are the duties of a PIO?

- PIO shall deal with requests from persons seeking information and where the request cannot be made in writing, to render reasonable assistance to the person to reduce the same in writing.
- If the information requested for is held by or its subject matter is closely connected with the function of another public authority, the PIO shall transfer, within 5 days, the request to that other public authority and inform the applicant immediately.
- PIO may seek the assistance of any other officer for the proper discharge of his/her duties.
- PIO, on receipt of a request, shall as expeditiously as possible, and in any case within 30 days of the receipt of the request, either provide the information on payment of such fee as may be prescribed or reject the request for any of the reasons specified in S.8 or S.9.
- Where the information requested for concerns the life or liberty of a person, the same shall be provided within forty-eight hours of the receipt of the request.
- If the PIO fails to give decision on the request within the period specified, he shall be deemed to have refused the request.
- Where a request has been rejected, the PIO shall communicate to the requester - (i) the reasons for such rejection, (ii) the period within which an appeal against such rejection may be preferred, and (iii) the particulars of the Appellate Authority.
- PIO shall provide information in the form in which it is sought unless it would disproportionately divert the resources of the Public Authority or would be detrimental to the safety or preservation of the record in question.
- If allowing partial access, the PIO shall give a notice to the applicant, informing:
  - a that only part of the record requested, after severance of the record containing information which is exempt from disclosure, is being provided;
  - b. the reasons for the decision, including any findings on any material question of fact, referring to the material on which those findings were based;
  - c. the name and designation of the person giving the decision;
  - d. the details of the fees calculated by him or her and the amount of fee which the applicant is required to deposit; and
  - e. his or her rights with respect to review of the decision regarding non-disclosure of part of the information, the amount of fee charged or the form of access provided.
- If information sought has been supplied by third party or is treated as confidential by that third party, the PIO shall give a written notice to the third party within 5 days from the receipt of the request and take its representation into consideration.
- Third party must be given a chance to make a representation before the PIO within 10 days from the date of receipt of such notice.

### 13. What is the Application Procedure for requesting information?

1. Apply in writing or through electronic means in English or Hindi or in the official language of the area, to the PIO, specifying the particulars of the information sought for.
2. Reason for seeking information are not required to be given;
3. Pay fees as may be prescribed (if not belonging to the below poverty line category).

### 14. What is the time limit to get the information?

1. 30 days from the date of application.
2. 48 hours for information concerning the life and liberty of a person.
3. 5 days shall be added to the above response time, in case the application for information is given to Assistant Public Information Officer.
4. If the interests of a third party are involved then time limit will be 40 days (maximum period + time given to the party to make representation).
5. Failure to provide information within the specified period is a deemed refusal.

### 15. What is the fee?

1. Application fees to be prescribed which must be reasonable.
2. If further fees are required, then the same must be intimated in writing with calculation details of how the figure was arrived at;
3. Applicant can seek review of the decision on fees charged by the PIO by applying to the appropriate Appellate Authority;
4. No fees will be charged from people living below the poverty line
5. Applicant must be provided information free of cost if the PIO fails to comply with the prescribed time limit.

### 16. What could be the ground for rejection?

1. If it is covered by exemption from disclosure.
2. If it infringes copyright of any person other than the state.

### 17. Who are the Appellate Authorities?

- 1 **First Appeal:** First appeal to the officer senior in rank to the PIO in the concerned Public Authority within 30 days from the expiry of the prescribed time limit or from the receipt of the decision (delay may be condoned by the Appellate Authority if sufficient cause is shown.)

2. **Second Appeal:** Second Appeal to the Central Information Commission or the State Information Commission as the case may be, within 90 days of the date on which the decision was given or should have been made by the First Appellate Authority. (delay may be condoned by the Commission if sufficient cause is shown).
3. Third Party appeal against PIO's decision must be filed within 30 days before first Appellate Authority; and, within 90 days of the decision on the first appeal, before the appropriate Information Commission which is the second appellate authority.
4. Burden of proving that denial of Information was justified lies with the PIO.
5. First Appeal shall be disposal of within 30 days from the date of its receipt. Period extendable by 15 days if necessary.

## **18. How is Central Information Commission constituted?**

1. Central Information Commission to be constituted by the Central Government through a Gazette Notification.
2. Commission includes 1 Chief Information Commissioner (CIC) and not more than 10 Information Commissioners (IC) who will be appointed by the President of India.
3. Oath of Office will be administered by the President of India according to the form set out in the First Schedule.
4. Commission shall have its Headquarters in Delhi. Other offices may be established in other parts of the country with the approval of the Central Government.
5. Commission will exercise its powers without being subjected to directions by any other authority.

## **19. What is the eligibility criteria and what is the process of appointment of CIC/IC?**

1. Candidates for CIC/IC must be persons of eminence in public life with wide knowledge and experience in law, science and technology, social service, management, journalism, mass media or administration and governance.
2. CIC/IC shall not be a Member of Parliament or Member of the Legislature of any State or Union Territory. He shall not hold any other office of profit or connected with any political party or carrying on any business or pursuing any profession. (S.12)
3. Appointment Committee includes Prime Minister (Chair), Leader of the Opposition in the Lok Sabha and one Union Cabinet Minister to be nominated by the Prime Minister.

## **20. What is the term of office and other service conditions of CIC?**

1. CIC shall be appointed for a term of 5 years from date on which he enters upon his office or till he attains the age of 65 years, whichever is earlier.
2. CIC is not eligible for reappointment.
3. Salary will be the same as that of the Chief Election Commissioner. This will not be varied to the disadvantage of the CIC during service.

## **21. What is the term of office and other service conditions of IC?**

1. IC shall hold office for a term of five years from the date on which he enters upon his office or till he attains the age of sixty-five years, whichever is earlier and shall not be eligible for reappointment as IC.
2. Salary will be the same as that of the Election Commissioner. This will not be varied to the disadvantage of the IC during service.
3. IC is eligible for appointment as CIC but will not hold office for more than a total of five years including his/her term as IC.

## **22. How is the State Information Commission constituted?**

1. The State Information Commission will be constituted by the State Government through a Gazette notification. It will have one State Chief Information Commissioner (SCIC) and not more than 10 State Information Commissioners (SIC) to be appointed by the Governor.
2. Oath of office will be administered by the Governor according to the form set out in the First Schedule.
3. The headquarters of the State Information Commission shall be at such place as the State Government may specify. Other offices may be established in other parts of the State with the approval of the State Government.
4. The Commission will exercise its powers without being subjected to any other authority.

## **23. What is the eligibility criterion and what is the process of appointment of State Chief Information Commissioner/State Information Commissioners?**

The Appointments Committee will be headed by the Chief Minister. Other members include the Leader of the Opposition in the Legislative Assembly and one Cabinet Minister nominated by the Chief Minister. The qualifications for appointment as SCIC/SIC shall be the same as that for Central Commissioners. The salary of the State Chief Information Commissioner will be the same as that of an Election Commissioner. The salary of the State Information Commissioner will be the same as that of the Chief Secretary of the State Government.

## 24. What are the powers and functions of Information Commissions?

1. The Central Information Commission/State Information Commission has a duty to receive complaints from any person -
  - a) who has not been able to submit an information request because a PIO has not been appointed ;
  - b) who has been refused information that was requested;
  - c) who has received no response to his/her information request within the specified time limits ;
  - d) who thinks the fees charged are unreasonable ;
  - e) who thinks information given is incomplete or false or misleading ;and
  - f) any other matter relating to obtaining information under this law.
2. Power to order inquiry if there are reasonable grounds.
3. CIC/SCIC will have powers of Civil Court such as -
  - a) summoning and enforcing attendance of persons, compelling them to give oral or written evidence on oath and to produce documents or things;
  - b) requiring the discovery and inspection of documents;
  - c) receiving evidence on affidavit ;
  - d) requisitioning public records or copies from any court or office
  - e) issuing summons for examination of witnesses or documents
  - f) any other matter which may be prescribed.
4. All records covered by this law (including those covered by exemptions) must be given to CIC/SCIC during inquiry for examination.
5. Power to secure compliance of its decisions from the Public Authority includes-
  - a) providing access to information in a particular form;
  - b) directing the public authority to appoint a PIO/APIO where none exists;



- c) publishing information or categories of information;
- d) making necessary changes to the practices relating to management, maintenance and destruction of records
- e) enhancing training provision for officials on RTI;
- f) seeking an annual report from the public authority on compliance with this law;
- g) require it to compensate for any loss or other detriment suffered by the applicant ;
- h) impose penalties under this law; or
- i) Reject the application.

## 25. What are the penalty provisions?

Every PIO will be liable for fine of Rs. 250/- per day, up to a maximum of Rs. 25,000/- for-

- i. not accepting an application;
- ii. delaying information release without reasonable cause.
- iii. malafidely denying information;
- iv. knowingly giving incomplete, incorrect, misleading information;
- v. destroying information that has been requested and
- vi. obstructing furnishing of information in any manner.

The Information Commission (**IC**) at the Centre and the State levels will have the power to impose this penalty. The Information Commission can also recommend disciplinary action for violation of the law against an erring PIO (S.20).

## 26. What is the jurisdiction of courts?

Lower Courts are barred from entertaining suits or applications against any order made under this Act. However, the writ jurisdiction of the Supreme Court and High Courts under Articles 32 and 225 of the Constitution remains unaffected.

## 27. What is the role of Central/State Governments?

1. Develop educational programmes for the public especially disadvantaged communities on RTI.

2. Encourage Public Authorities to participate in the development and organization of such programmes.
3. Promote timely dissemination of accurate information to the public.
4. Train officers and develop training materials.
5. Compile and disseminate a User Guide for the public in the respective official language.
6. Publish names, designation postal addresses and contact details of PIOs and other information such as notices regarding fees to be paid, remedies available in law if request is rejected etc.

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## A FRAMEWORK FOR TRANSPARENCY AUDIT 2020-21

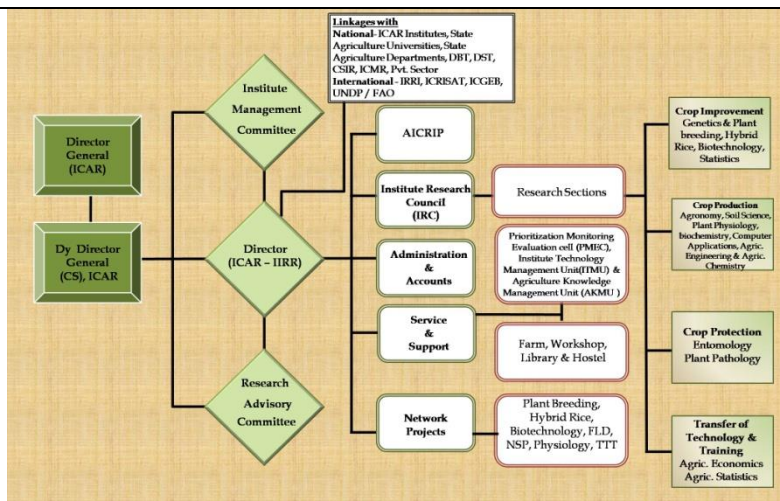
### Organisation and Function

**Indian Institute of Rice Research-<https://www.icar-iirr.org>**

**Last Updated: 28.05.2021**

S. No.	Item	Details of disclosure
1.1	Particulars of its organisation , functions and duties [Section 4(1)(b)(i)]	<p><b>(i) Name and address of the Organization</b>                      ICAR-Indian Institute of Rice Research                      Rajendranagar, Hyderabad-30,                      Ph: 4024591218; Fax: 4024591217                      Email Id: <a href="mailto:director.iirr@icar.org.in">director.iirr@icar.org.in</a>                      Website: <a href="https://www.icar-iirr.org">https://www.icar-iirr.org</a></p>
		<p><b>(ii) Head of the organization</b>                      Dr. R.M. Sundaram                      Director (joined on 27. 04. 2021)                      Ph: 4024591218; Fax: 4024591217                      Email Id: <a href="mailto:director.iirr@icar.org.in">director.iirr@icar.org.in</a> ; <a href="mailto:R.Sundaram@icar.gov.in">R.Sundaram@icar.gov.in</a>                      Website: <a href="http://www.icar-iirr.org">http://www.icar-iirr.org</a></p>
		<p><b>(iii) Vision, Mission and Key objectives</b></p> <p>OUR GOAL</p> <p>Welfare of the present and future generations to Indian rice farmers and consumers by ensuring food and nutritional and Livelihood security</p> <p>OUR MISSION</p> <p>Develop technologies to enhance rice productivity, resource and input use efficiency and profitability of rice cultivation without adverse affect on the environment.</p> <p>OUR MANDATE</p> <ul style="list-style-type: none"> <li>• Basic and strategic research for enhancing rice productivity under irrigated ecosystem</li> <li>• Coordination of multi-location testing to develop location specific varieties and technologies for various ecosystems</li> <li>• Dissemination of technologies, capacity building and establishing linkages</li> </ul>
		<p>iv)Function and duties</p> <p>To conduct research with the above mandate</p>
		<p><b>(v) Organization Chart</b></p> <p>In order to fulfil the mandate effectively, IIRR is organized into four sections along with centralized service wings and administration.</p> <p><b>1.Crop Improvement(</b> Genetics &amp; Plant breeding, Hybrid Rice and</p>

		<p>Biotechnology),</p> <p><b>2.Crop Production</b> ( Agronomy, Soil Science, Plant Physiology, Biochemistry, Computer Applications, Agric. Engineering and Agric. Chemistry )</p> <p><b>3.Crop Protection</b> (Entomology and Plant Pathology)</p> <p><b>4.Transfer of Technology &amp; Training</b> (Agri. Extension, Agric. Economics and Agric. Statistics)</p> <p><b>Centralized Service Wings:</b> Prioritization Monitoring Evaluation cell (PMEC), Institute Technology Management Unit(ITMU) &amp; Agriculture Knowledge Management Unit (AKMU ), Farm, Workshop, Library &amp; Hostel.</p> <p>All India Coordinated Rice Improvement Programme (AICRIP) is the major activity of IIRR. <b>There are 45 funded and more than 100 voluntary centers involved in rice research activities representing various rice growing ecologies and varied agro-climatic conditions under AICRIP.</b> AICRIP activities are integrated into the mandate with senior most scientists of each discipline acting as the PIs of the programme. In addition to this, there are institute research projects and externally funded projects. Institute research projects are reviewed annually by Institute research Council (IRC). Research and institutional activities are planned and guided by Research Advisory Committee and Institute Management Committee while the progress is critically evaluated once in five years by the Quinquennial Review Committee.</p> <p>The Institute has well equipped laboratories with state of the art equipments, centrally air cooled greenhouses, bio-safe transgenic greenhouses, growth chambers, well laid out experimental farm and digital enabled library facilities.</p>
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**Details of Important Committees:** <https://www.icar-iirr.org/index.php/about-iirr/iirr-organizational-setup>

**vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt**

The Journey of All India Co-ordinate Rice Improvement Project started in 1965, with its head quarters at Rajendranagar, Hyderabad. The pre AICRIP Indian Rice Research system was isolated, in some research establishments and universities. The varied difference of opinion regarding the testing of first semi dwarf rice variety TN(1), in every major rice growing areas of India led to the establishment of first nationally coordinated rice improvement project with a fulltime coordinator. To begin with, AICRIP work was carried out at 22 network centers in 7 zones each under the responsibility of a Zonal coordinator. Twelve regional stations viz, Palampur, Pantnagar, Kapurthala, Chinsurah, Sambalpur, Raipur, Maruteru, Karjat, Nawagam, Mandya, Aduthurai and Pattambi were established in the major rice growing states of the Country. Upper Shillong, Kalimpong and Imphal were identified as testing centers.

Considering the Progress and future challenges, during fifth five year plan (1974-79), ICAR provided 23 additional centers, thus raising the number of 45. In order to meet the objective of technology development and evaluation, the AICRIP was elevated as the Directorate of Rice Research (DRR) in April, 1983 with the added mandate of pursuing research on irrigated rice for strengthening and stabilizing rice production in the country. During VI plant period (1980-85), 8 more sub centers were sanctioned raising the total to 53. There were total of 61 centers including 8 subject related special centers. In the VII plan period (1985-86 to 1989-90) the number of enters was reduced to 50 (18 main and 32 sub centers).

		<p>During the VIII plan (1992-97), there were 51 approved centers of which six centers were withdrawn and Karnal center was merged with Kaul in the IX plan period (1997-2002). The total number of centers during X plan (2002-2007) increased to 46 with the approval of Kanpur and Nagina centers and to 47 during XI plan (2007-2012) with addition of Navsari in southern Gujarat in western India. During the XII plan (2012-2017), two centers viz., Karimganj and Sabour have been withdrawn. So, currently there are 45 funded centers, there are more than 100 voluntary centers where trials were conducted on voluntary basis in each discipline.</p> <p>DRR was upgraded to national institute status as '<b>Indian Institute of Rice Research (IIRR)</b>' during the golden jubilee year, from 15<sup>th</sup> December 2014. The institute activities are aimed at accomplishing the vision, mission and mandate of IIRR keeping in view the "Farmer First" motive of ICAR.</p> <p><b>Earlier Directors from inception:</b></p> <p><a href="https://www.icar-iirr.org/index.php/about-iirr/iirr-earlier-directors-head">https://www.icar-iirr.org/index.php/about-iirr/iirr-earlier-directors-head</a></p>
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## A FRAMEWORK FOR TRANSPARENCY AUDIT 2020-21

### Organisation and Function

Indian Institute of Rice Research-<https://www.icar-iirr.org>

Last Updated: 28.05.2021

S. No.	Item	Details of disclosure
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	<p><b>(i) Powers and duties of officers (administrative, financial and judicial)</b></p> <p><b>1.2.1. powers and duties of Director , Scientists, Administrative and Finance and Accounts Officer</b></p> <p>IIRR is headed by its Director, who looks after the management of research and administration of the Institute. Director is assisted by one Senior Administrative Officer, two Assistant Administrative Officers in day-to-day administration. They are assisted by administrative staff belonging to different categories such as Assistants, Senior Clerks, Junior Clerks, Personal Assistants and stenographers. The administrative wing is organized into Establishment, Bills, Stores, Works, Vehicles and Dispatch and functions under the overall control of Senior Administrative Officer. The Assistant Administrative Officer is also functioning as Drawing and Disbursing Officer. Adequate administrative powers have been delegated to the Senior/Assistant Administrative Officers. So far as the Accounts and Finance management is concerned, Director is assisted by a Finance &amp; Accounts Officer, with a JAO and other staff members. The Finance wing also deals with financial matters of AICRP Research Centres and monitors the utilization funds granted to each of the AICRP centres in the mandate crops of the Institute.</p> <p>The other service sections which functions at IIRR include Farm, PME Cell, ITMU, AKMU and Library each under the in-charge of Principal Scientists. Scientists in different disciplines carry out research programmes approved by Institute Research Committee under the chairmanship of the Director. Scientists also carry out research work of sanctioned externally funded projects. The technical staff help scientists in attaining the research mandate of the Institute.( As per ICAR Audit Manual &amp; other ICAR Intru)</p>
		<p><b>1.2.2. Powers and duties of other employees</b></p> <p>As per the delegation of powers approved by ICAR, New Delhi and as reassigned by the Director</p> <p><b>1.2.3 Rules/ orders under which powers and duties are derived</b> As per the orders of GOI and ICAR</p> <p><b>1.2.4 Rules/ orders under which powers and duties are derived</b> As per the orders of GOI and ICAR</p> <p><b>1.2.5 Exercised - Yes</b></p> <p><b>1.2.6. Work allocation</b> As per the organisation and management rules prescribed by ICAR</p> <p>Delegation of Powers in the ICAR –Foreword and contents- <a href="https://www.icar-iirr.org/index.php/about-iirr/rti?id=140">https://www.icar-iirr.org/index.php/about-iirr/rti?id=140</a></p>

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S. No.	Item	Details of disclosure
1.3	<b>Procedure followed in decision making process [Section 4(1)(b)(iii) ]</b>	<p><b>(i) Process of decision making Identify key decision making points</b></p> <p><b>The following sections are identified for smooth functioning at IIRR</b></p> <p><b><i>Scientific Sections</i></b></p> <p>Crop Improvement                      Crop Production                      Crop Protection                      Transfer of Technology and Training</p> <p><b><i>Services</i></b></p> <p>Administration                      Finance and Accounts                      Farm                      Library                      Priority setting, monitoring and evaluation Cell (PMEC)                      Institute Technology Management Unit (ITMU)                      Agriculture Knowledge Management Unit (AKMU)</p> <p>Each administrative function is initiated from one of the above sections and forwarded to the Director through Section In-charge, Senior Administrative Officer and Finance &amp; Accounts officer for final approval. While passing the files / proposals through these sections, Senior Administrative Officer and the Finance Officer are free to add their views and submit a final proposal to the Director for his approval. Several complex and technical matters are processed through specially constituted committees such as Purchase Committee, Estate Management Committee, etc. These committees are headed by a Senior Principal Scientist and the FAO and SAO are also members of all such committees. All files are processed as per rules and regulations and guidelines set by ICAR.</p>
		<p><b>(ii) Final decision making authority</b>                      Director, IIRR/DG, ICAR</p>
		<p><b>(iii) Related provisions, acts, rules etc.</b>                      As per the rules and guidelines issued by the GOI and approved by the ICAR</p>
		<p><b>(iv) Time limit for taking a decisions, if any</b>                      As expeditiously as possible</p>
		<p><b>(v) Channel of supervision and accountability</b></p>

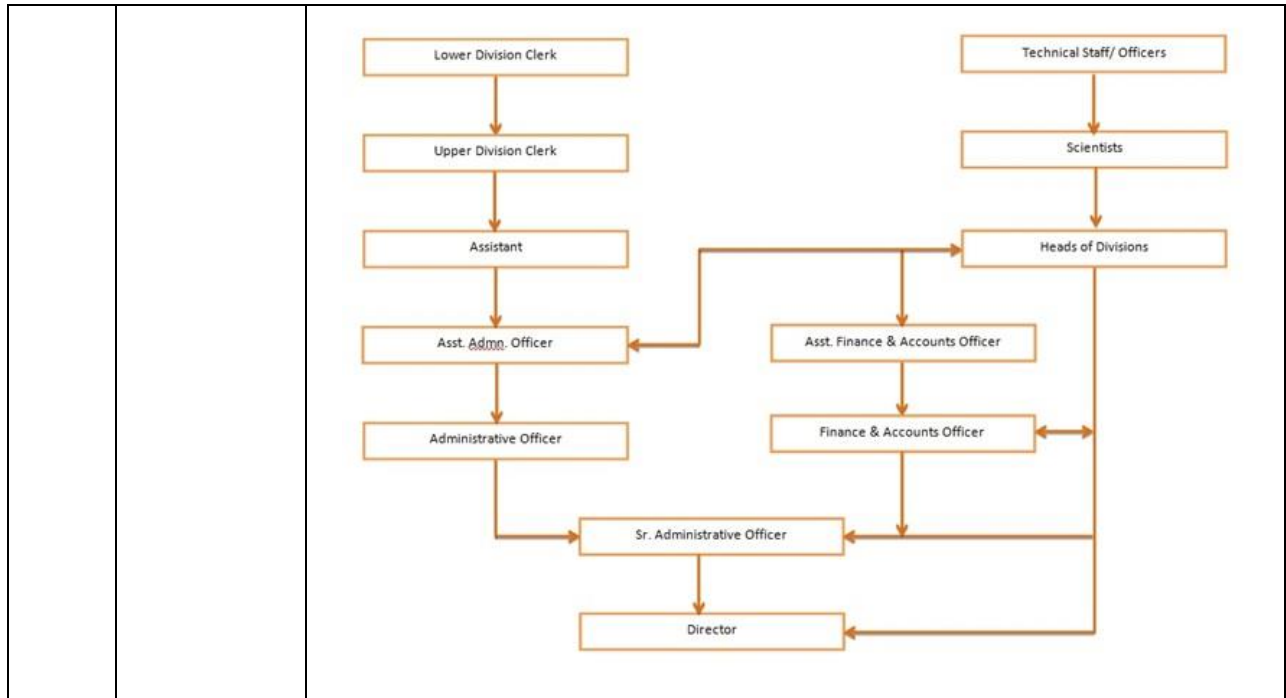


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S. No.	Item	Details of disclosure
1.4	<b>Norms for discharge of functions [Section 4(1)(b)(iv)]</b>	<p><b>(i) Nature of functions/ services</b></p> <ul style="list-style-type: none"><li>• Research is the major activity of ICAR-IIRR</li><li>• Materials are evaluated/screened based on the contractual service document</li><li>• Farmers queries are answered through whatsapp, phone call, kisan call center no. Or personal visit. Mobile apps are available to aid farmers in diagnosing pests and diseases of Rice crop</li></ul> <p><b>(ii) Norms/ standards for functions/ service delivery</b> As per ISO 9001:2008 standards</p> <p><b>(iii) Process by which these services can be accessed</b> Through online or can forward the requests to the Director, ICAR-IIRR by hand or by post</p> <p><b>(iv) Time-limit for achieving the targets</b> Since the mandate is research, time limit for achieving targets is as per the targets mentioned in the research project proposals approved in Institute Research Committee for institute</p> <p><b>(v) Process of redress of grievances</b> Grievance Committee has been constituted at the Institute level for addressing grievances of the Staff of ICAR-IIRR</p>

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S. No.	Item	Details of disclosure
1.5	<b>Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]</b>	<p><b>(i) Title and nature of the record/ manual /instruction.</b> The various Sections of the IIRR have the files, documents /records relating to their Sections along with the references and the correspondence</p>
		<p><b>(ii) List of Rules, regulations, instructions manuals and records</b> Central Secretariat Manual on Office Procedure Establishment &amp; Administration Manual Fundamental Rules &amp; Supplementary Rules -I (General Rules) Fundamental Rules &amp; Supplementary Rules - II (Traveling Allowance Rules) Central Civil Services (Leave Rules) General Financial Rules - 2005 Delegation of Financial Powers Rules CCS (Pension Rules) Seniority &amp; Promotion Rules Conduct Rules House Building Rules CCS (CCA) Rules Brochure on Verification of Character &amp;Antecedents Instructions, guidelines etc. issued by the Department of Personnel &amp; Training, Ministry of Finance etc. from time to time. Rules and Bye-laws of the ICAR Society Delegation of Powers ARS Rules Handbook on Technical Service Rules Recruitment Rules framed for different posts in ICAR <a href="https://www.icar-iirr.org/index.php?option=com_content&amp;view=article&amp;layout=edit&amp;id=142">https://www.icar-iirr.org/index.php?option=com_content&amp;view=article&amp;layout=edit&amp;id=142</a></p>
		<p><b>(iii) Acts/ Rules manuals etc.</b> As detailed at Sl. No. 1.5(ii) above</p>
		<p><b>(iv) Transfer policy and transfer orders</b>  As per ICAR Guidelines- copies of all orders whatever available <a href="https://www.icar-iirr.org/RTI/RTI%20Manuals/1.5-1.13%20Annex%20V%20Transfer%20policy.pdf">https://www.icar-iirr.org/RTI/RTI%20Manuals/1.5-1.13 Annex V Transfer policy.pdf</a> <a href="https://www.icar-iirr.org/RTI/RTI%20Report/Transfer%20order%20of%20iirr%20staff.pdf">https://www.icar-iirr.org/RTI/RTI Report/Transfer order of iirr staff.pdf</a></p>

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S. No.	Item	Details of disclosure
1.6	Categories of documents held by the authority under its control  [Section 4(1)(b) (vi)]	(i) Categories of documents(to mention abt different categories of docs) 'B' & 'C' Category of Records are held at this Institute as per GOI guidelines.  <a href="https://www.icar-iirr.org/RTI/RTI%20Manuals/EAM-chapter-37.pdf">https://www.icar-iirr.org/RTI/RTI%20Manuals/EAM-chapter-37.pdf</a>
		(ii) Custodian of documents/categories Custodian of documents/categories: Heads of Divisions/Sections

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S. No.	Item	Details of disclosure
1.7	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>	<b>(i) Name of Boards, Council, Committee etc.</b> The QRT, RAC, IMC, Grievance Cell, IJSC , ITMU, AKMU and PMEC are the committees which help the Institute in guiding and implementing its various activities
		<b>(ii) Composition</b> <a href="https://www.icar-iirr.org/index.php/about-iirr/iirr-organizational-setup">https://www.icar-iirr.org/index.php/about-iirr/iirr-organizational-setup</a>
		<b>(i) Dates from which constituted</b> As indicated above
		<b>(ii) Term/ Tenure</b> As per ICAR Bye Law/Guidelines
		<b>(iii) Powers and functions</b> As per ICAR Bye Law/ICAR Orders
		<b>(iv) Whether their meetings are open to the public?</b> No
		<b>(v) Whether the minutes of the meetings are open to the public?</b> No
		<b>(vi) Place where the minutes if open to the public are available?</b> NA

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S. No.	Item	Details of disclosure
1.8	Directory of officers and employees [Section 4(1)(b) (ix)]	(i) Name and designation (ii) Telephone , fax and email ID Table1: Directory of officers and employees of IRR Staff

**Table1 : Directory of officers and employees of IRR Staff**

Dr. R.M. Sundaram, Director, ICAR-IIRR, <a href="mailto:director.iirr@icar.gov.in">director.iirr@icar.gov.in</a> , R.Sundaram@icar.gov.in, Ph: 040-24591216 , Fax No. 040-24591217					
<b>Scientific Staff</b>					
Crop Improvement					
Plant Breeding					
S.No	Department	Name	Designation	E-mail	Telephone No
1	Crop Improvement	Dr. L.V. Subba Rao	PrincipalScientist	LV.SubbaRao@icar.gov.in	040-24591252
2	Crop Improvement	Dr. AVSR. Swamy	PrincipalScientist	Swamy.AVSR@icar.gov.in	040-24591266
3	Crop Improvement	Dr. G. Padmavati	PrincipalScientist	G.Padmavathi@icar.gov.in	040-24591280
4	Crop Improvement	Dr. J. Aravind Kumar	PrincipalScientist	G.jukanti5@yahoo.com	040-24591267
5	Crop Improvement	Dr. C. Gireesh	Senior Scientist	gireesh.c@icar.gov.in	040-24591286
6	Crop Improvement	Dr. Suneetha Kota	Senior Scientist	suneetha.Kota@icar.gov.in	040-24591268
7	Crop Improvement	Dr. Jyothi Badri	Senior Scientist	Jyothi.Badri@icar.gov.in	040-24591328
8	Crop Improvement	Dr. Anantha M. S.	Senior Scientist	<a href="mailto:Anantha.MS@icar.gov.in">Anantha.MS@icar.gov.in</a>	040-24591290
9	Crop Improvement	Dr. R. Abdul Fiyaz	Scientist	fiyaz.ra@icar.gov.in	040-24591264
10	Crop Improvement	Dr. Divya Balakrishnan	Scientist	Divya.Balakrishnan@icar.gov.in	040-24591322
11	Crop Improvement	Dr. Suvarna Rani Chimmili	Scientist	Suvarna.Chimmili@icar.gov.in	040-24591204
Hybrid Rice					
12	Crop Improvement	Dr. A. S. HariPrasad	PrincipalScientist	Hari.Prasad1@icar.gov.in	040-24591270

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14	Crop Improvement	Dr. P. Revathi	Senior Scientist	Revathi.P@icar.gov.in	040-24591253
15	Crop Improvement	Dr.Kemparaju K.B	Senior Scientist	KB.Kemparaju@icar.gov.in	040-24591271
16	Crop Improvement	Dr. Kanneboina Sruthi	Scientist	kanneboina.sruthi@icar.gov.in	040-24591248
<b>Biotechnology</b>					
17	Crop Improvement	Dr. C.N. Neeraja	PrincipalScientist	CN.Neeraja@icar.gov.in	040-24591285
18	Crop Improvement	Dr. M. Seshu Madhav	PrincipalScientist	SheshuMadhav.M@icar.gov.in	040-24591208
19	Crop Improvement	Dr. Satendra Kr. Mangrauthia	Senior Scientist (Biochemistry)	Satendra.KM@icar.gov.in	040-24591342
20	Crop Improvement	Dr. Kalyani S Kulkarni	Scientist	Kalyani.mb@icar.gov.in	040-24591209
<b>Crop Production</b>					
<b>Agronomy</b>					
21	Crop Production	Dr. R. Mahender Kumar	PrincipalScientist	Kumar.RM@icar.gov.in	040-24591236
22	Crop Production	Dr. B. Sreedevi	PrincipalScientist	Sreedevi.B@icar.gov.in	040-24591235
23	Crop Production	Dr. Mangal Deep Tuti	Senior Scientist	<a href="mailto:Mangal.Tuti@icar.gov.in">Mangal.Tuti@icar.gov.in</a>	040-24591220
24	Crop Production	Mr. Soumya saha	Scientist	Sowmya.Saha@icar.gov.in	040-24591292
25	Crop Production	Dr. Aarti Singh	Scientist	Aarti.Singh@icar.gov.in	040-24591292
<b>Physiology and Biochemistry</b>					
26	Crop Production	Dr. D. Subrahmanyam	PrincipalScientist	D.Subrahmanyam@icar.gov.in	040-24591211
27	Crop Production	Dr. P. Raghuvveer Rao	PrincipalScientist	PR.Rao@icar.gov.in	040-24591243
28	Crop Production	Dr. Akshay Suresh Rao Sakhare	Scientist	<a href="mailto:sakhare.suresh@icar.gov.in">sakhare.suresh@icar.gov.in</a>	040-24591279
29	Crop Production	Dr. D. Sanjeeva Rao	Scientist (Biochemistry)	Srao.Durbha@icar.gov.in	040-24591240
<b>Soil Science</b>					
30	Crop Production	Dr. K. Surekha	PrincipalScientist	Surekha.K@icar.gov.in	040-24591221
31	Crop Production	Dr. M.B.B. Prasad Babu	PrincipalScientist	MBB.PrasadBabu@icar.gov.in	040-24591215
32	Crop Production	Dr. D.V.K. Nageswar	PrincipalScientist	DVKN.Rao@icar.gov.in	040-

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		Rao		in	24591222
33	Crop Production	Dr. Brajendra	PrincipalScientist	Brajendra@icar.gov.in	040-24591293
34	Crop Production	Dr. P.C. Latha	PrincipalScientist	Latha.PC@icar.gov.in	040-24591263
35	Crop Production	Dr. Bandeppa	Scientist	<a href="mailto:Bandeppa.Sonth@icar.gov.in">Bandeppa.Sonth@icar.gov.in</a>	040-24591321
36	Crop Production	Dr. R. Gobinath	Scientist	Gobinath.R@icar.gov.in	040-24591307
37	Crop Production	Dr. Vakada Manasa	Scientist	Manasa.V@icar.gov.in	040-24591308
<b>Agricultural Engineering</b>					
38	Crop Production	Dr. Vidhan Singh	PrincipalScientist	Tapeswar.Singh@icar.gov.in	040-24591276
<b>Agricultural Chemicals</b>					
39	Crop Production	Dr. M. Mohibbe Azam	PrincipalScientist	Mohibbe.Azam@icar.gov.in	040-24591265
<b>Computer Applications</b>					
40	Crop Production	Dr. B. Sailaja	PrincipalScientist	B.Sailaja@icar.gov.in	040-24591281
<b>Crop Protection</b>					
<b>Entomology</b>					
41	Crop Protection	Dr. Jhansi Rani	PrincipalScientist	jhansi.Rani@icar.gov.in	040-24591238
42	Crop Protection	Dr. V. Jhansi Laxmi	PrincipalScientist	Vjhansi.Lakshmi@icar.gov.in	040-24591237
43	Crop Protection	Dr.N. Somasekhar	PrincipalScientist (Nematology)	N.Somasekhar@icar.gov.in	040-24291232
44	Crop Protection	Dr.A.P.Padmakumari	PrincipalScientist	Padma.APK@icar.gov.in	040-24591233
45	Crop Protection	Dr. Ch.Padmavathi	PrincipalScientist	Ch.Padmavathi@icar.gov.in	040-24591234
46	Crop Protection	Dr.Chitra Shanker	PrincipalScientist	Chitra.Shanker@icar.gov.in	040-24591230
47	Crop Protection	Dr.Y. Sridhar	PrincipalScientist	Yerram.Sridhar@icar.gov.in	040-24591231
48	Crop Protection	Mr. Satish N. chavan	Scientist (Nematology)	Satish.Chavan@icar.gov.in	040-24591239
<b>Pathology</b>					
49	Crop Protection	Dr. M. Srinivasprasad	PrincipalScientist	MS.Prasad1@icar.gov.in	040-



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				v.in	24591250
50	Crop Protection	Dr. G.S. Laha	PrincipalScientist	Gouri.GS@icar.gov.in	040-24591246
51	Crop Protection	Dr. D. Krishnaveni	PrincipalScientist	Krishnaveni.D@icar.gov.in	040-24591245
52	Crop Protection	Dr. C. Kannan	PrincipalScientist	C.Kannan1@icar.gov.in	040-24591247
53	Crop Protection	Dr. Ladha Lakshmi	Senior Scientist	DLadha.Lakshmi@icar.gov.in	040-24591212
54	Crop Protection	Dr. V. Prakasam	Scientist	V.Prakasham@icar.gov.in	040-24591249
55	Crop Protection	Dr. K. Basavaraj	Scientist	K.Basavaraj@icar.gov.in	040-24591249
56	Crop Protection	Mr.Satyaswara Jasudasu Gompa	Scientist	Satyaswara.gompa@icar.gov.in	040-24591249
<b>Agricultural Extension</b>					
57	Agricultural Extension	Dr. P. Muthuraman	PrincipalScientist	Muthuraman.P@icar.gov.in	040-24591291
58	Agricultural Extension	Dr.Amtul Waris	PrincipalScientist	Amtul.Waris@icar.gov.in	040-24591317
59	Agricultural Extension	Dr. Shaik N. Meera	PrincipalScientist	Meera.Shaik@icar.gov.in	040-24591295
60	Agricultural Extension	Dr. JeyaKumar	PrincipalScientist (Entomology)	Jeyakumar.Ponnuraj@icar.gov.in	040-24591316
61	Agricultural Extension	Dr. P. A. Lakshmi Prasanna	SeniorScientist (Agricultural Economics)	Prasanna.PA@icar.gov.in	040-24591296
62	Agricultural Extension	Dr. B. Nirmala	SeniorScientist (Agricultural Economics)	Nirmala.B@icar.gov.in	040-24591218
63	Agricultural Extension	Dr.Arunkumar	Senior Scientist	Arun.Kumar5@icar.gov.in	040-24591301
64	Agricultural Extension	Dr. Santosha Rathod	Scientist(Agricultural statistics)	santosha.rathod@icar.gov.in	040-24591319
<b>Technical Staff</b>					
<b>S.No.</b>	<b>Name</b>	<b>Designation</b>	<b>E-mail</b>	<b>Telephone No</b>	
1	Mr. M. N. Arun	Asst. Chief Technical Officer	Arun.MN@icar.gov.in	040-24591327	
2	Mr. Ch. Sadanandam	Asst. Chief Technical Officer	Sadanandam.C@icar.gov.in	040-24591214	
3	Mr. U. Chaitanya	Senior Technical Officer	U.Chaitanya@icar.gov.in	040-24591241	
4	Mr. P. M. Chirutkar	Senior Technical Officer	PM.Chirutkar@icar.gov.in	040-24591230	

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9	Mr. E. Nagarjuna	Technical Officer	E.Nagarjuna@icar.gov.in	040-24591268	
10	Mr. Mohd. Tahseen	Technical Officer	Mohd.Tahseen@icar.gov.in	040-24591280	
11	Mr. A. Venkataiah	Senior Technical Assistant	A.Venkataiah@icar.gov.in	040-30713645	
12	Mr. Ch. Muralidhar Reddy	Senior Technical Assistant	Chilkuri.Reddy@icar.gov.in	040-24591274	
13	Mr. Sadath Ali	Technical Officer	SadathAli.M@icar.gov.in	040-2401530	
14	Mr. P. Chandrakanth	Senior Technical Assistant	Chandrakanth.P@icar.gov.in	040-24591270	
15	Mr. T. Narendra Pershad	Technical Assistant	T.Pershad@icar.gov.in	040-24591251	
16	Mr. K. Ramulu	Technical Officer	K.Ramulu@icar.gov.in		
17	Mr. K. H. Devadas	Technical Assistant	K.Devadas@icar.gov.in	040-24591251	
18	Mr. T. Venkaiah	Senior Technical Assistant	T.Venkaiah@icar.gov.in	040-24591231	
19	Mr. K. Shravan Kumar	Senior Technical Assistant	Kova.Kumar@icar.gov.in	040-24591232	
20	Mr. Y. Roseswara Rao	Senior Technical Assistant	YR.Rao@icar.gov.in	040-24591249	
21	Mr. Koteswar Rao Potla	Technical Assistant	Koteswra.Rao@icar.gov.in		
22	Mr. K. Janardhan	Technical Assistant (Driver)	K.Janardhan@icar.gov.in	040-24591251	
23	Mr. A. Ramesh	Senior Technician	A.Ramesh@icar.gov.in	040-24591251	
24	Mr. V. Srinivas	Technician	V.Srinivas@icar.gov.in	040-24591276	
25	Mr. S. Vijay Kumar	Technician	kumars.vijay@yahoo.com		
26	Mr.M. Chandra Kumar	Technician	-		
27	Mr. R.	Technician			

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	sattamaiah				
28	Mr. S. Yadaiah	Technician			
<b>Administrative Staff</b>					
<b>S.No.</b>	<b>Name</b>	<b>Designation</b>	<b>E-mail</b>	<b>Telephone No</b>	
1	Mr. M.Ezra	Sr. Admin. Officer I/c	ao.iirr@icar.gov.in	040-24591258	
2	Mr. Srinivasa	Finance and Accounts officer	fao.iirr@icar.gov.in	040-24591261	
3	Ms. K. Kousalya	Assistant Administrative Officer	Kowsalya.K@icar.gov.in	040-24591256	
4	Ms. Sudha Nair	Assistant Administrative Officer	Nair.Sudha@icar.gov.in	040-24591260	
5	Mr. R. Udaya Kumar	Private Secretary	Udaya.Kumar@icar.gov.in	040-24591266	
6	Ms. Aparna Das	Private Secretary	Das.Aparna@icar.gov.in	040-24591206	
7	Mr. B. Ramesh	Personal Assistant	B.Ramesh@icar.gov.in	040-24591288	
8	Mr. S. Rama Murthy	Personal Assistant	Rama.Murthy@icar.gov.in	040-24591260	
9	Ms. S. Hemalatha	Personal Assistant	S.Hemalatha@icar.gov.in	040-24591260	
10	Ms. P. Lakshmi	Assistant	Lakshmi.P@icar.gov.in	040-24591257	
11	Ms.T. D. Pushpalata	Assistant	Pushpalatha.T@icar.gov.in	040-24591257	
12	Ms. Sudha Valli Tayaru	Assistant	K.Tayaru@icar.gov.in	040-24591288	
13	Ms. U. Rama	Assistant	Rama.U@icar.gov.in	040-24591288	
14	Mr. B. Vidyanath	Assistant	B.Vidyanath@icar.gov.in	040-24591229	
15	Mr. S. A. Hussain	Assistant	Shaik.Hussain@icar.gov.in	040-24591229	
16	Ms. B. Raju	UDC	Bharath.Raju@icar.gov.in		
17	Mr. K. Mallikarjunudu	UDC	K.Mallikarjunudu@icar.gov.in	040-24591205	
18	Ms. Vanita	UDC	Vanita.B@icar.gov.in	040-24591313	
19	Ms. S. Rekha Rani	LDC	Rekha.Rani1@icar.gov.in	040-24591257	
20	Mr. K.	LDC	Jashwanth.Kota@icar.gov.in	040-24591262	

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	Jashwanth		v.in		
21	Mr. Ashfaq Ali	Stenographer Gr, III	Ashfaq.Ali@icar.gov.in	040-24591201	
22	Mr. Navneet Kumar	Stenographer Gr, III	Navneet.Kumar1@icar.gov.in	040-24591287	

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S. No.	Item	Details of disclosure
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	<p><b>(i) List of employees with Gross monthly remuneration</b>  <b>Table 1</b></p> <p><b>(ii) System of compensation as provided in its regulations</b>                      As per GOI/ICAR Guidelines</p>

**Table 1: Monthly Remuneration received by Officers & Employees**

Crop Improvement			
Plant Breeding			
S.No	Name	Designation	Gross Pay(Rs.)
1.	Dr. L.V. Subba Rao	PrincipalScientist	298320
2.	Dr. AVSR. Swamy	PrincipalScientist	289860
3.	Dr. G. Padmavati	PrincipalScientist	298320
4.	Dr. J. Aravind Kumar	PrincipalScientist	260656
5.	Dr. C. Gireesh	Senior Scientist	167385
6.	Dr. Suneetha Kota	Senior Scientist	162804
7.	Dr. Jyothi Badri	Senior Scientist	154100
8.	Dr. Anantha M. S.	Senior Scientist	154100
9.	Dr. R. Abdul Fiyaz	Scientist	141731
10.	Dr. Divya Balakrishnan	Scientist	137914
11.	Dr. Suvarna Rani Chimmili	Scientist	107526
Hybrid Rice			
12	Dr. A. S. HariPrasad	PrincipalScientist	281682
13	Dr.P.Senguttuvel	Senior Scientist	167385
14	Dr. P. Revathi	Senior Scientist	158961

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15	Dr.Kemparaju K.B	Senior Scientist	158961
16	Dr. Kanneboina Sruthi	Scientist	110428
<b>Biotechnology</b>			
17	Dr. C.N. Neeraja	PrincipalScientist	273786
18	Dr. R.M. Sundaram	PrincipalScientist	244176
19	Dr. M. Seshu Madhav	PrincipalScientist	244176
20	Dr. Satendra Kr. Mangrauthia	Senior Scientist	167385
21	Dr. Kalyani S Kulkarni	Scientist	130431
<b>Crop Production</b>			
<b>Agronomy</b>			
22	Dr. R. Mahender Kumar	PrincipalScientist	298320
23	Dr. B. Sreedevi	PrincipalScientist	266031
24	Dr. Mangal Deep Tuti	Senior Scientist	158375
25	Mr. Soumya saha	Scientist	116688
26	Dr. Aarti Singh	Scientist	110428
<b>Physiology and Biochemistry</b>			
27	Dr. D. Subrahmanyam	PrincipalScientist	298320
28	Dr. P. Raghuveer Rao	PrincipalScientist	244176
29	Dr. D. Sanjeeva Rao	Scientist	138855
<b>Soil Science</b>			
30	Dr. K. Surekha	PrincipalScientist	298320
31	Dr. M.B.B. Prasad Babu	PrincipalScientist	266031
32	Dr. D.V.K. Nageswar Rao	PrincipalScientist	251226
33	Dr. Brajendra	PrincipalScientist	244176
34	Dr. P.C. Latha	PrincipalScientist	237267
35	Dr. Bandeppa	Scientist	125112
36	Dr. R. Gobinath	Scientist	109426
37	Dr. Vakada Manasa	Scientist	107526
<b>Agricultural Engineering</b>			
38	Dr. Vidhan Singh	PrincipalScientist	298320

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<b>Agricultural Chemicals</b>			
39	Dr. M. Mohibbe Azam	PrincipalScientist	298320
<b>Computer Applications</b>			
40	Dr. B. Sailaja	PrincipalScientist	244176
<b>Crop Protection</b>			
<b>Entomology</b>			
41	Dr. Jhansi Rani	PrincipalScientist	298320
42	Dr. V. Jhansi Laxmi	PrincipalScientist	298320
43	Dr.N. Somasekhar	PrincipalScientist	289860
44	Dr.A.P.Padmakumari	PrincipalScientist	281682
45	Dr. Ch.Padmavathi	PrincipalScientist	273786
46	Dr.Chitra Shanker	PrincipalScientist	265362
47	Dr.Y. Sridhar	PrincipalScientist	244176
48	Mr. Satish N. chavan	Scientist	108264
<b>Pathology</b>			
49	Dr. M. Srinivasprasad	PrincipalScientist	289860
50	Dr. G.S. Laha	PrincipalScientist	289860
51	Dr. D. Krishnaveni	PrincipalScientist	281682
52	Dr. C. Kannan	PrincipalScientist	249076
53	Dr. Ladha Lakshmi	Senior Scientist	162804
54	Dr. V. Prakasam	Scientist	148301
55	Dr. K. Basavaraj	Scientist	107526
56	Mr.Satyaswara Jasudasu Gompa	Scientist	104625
<b>Transfer of Technology</b>			
57	Dr. P. Muthuraman	PrincipalScientist	298320
58	Dr.Amtul Waris	PrincipalScientist	289860
59	Dr. Shaik N. Meera	PrincipalScientist	0
60	Dr. JeyaKumar	PrincipalScientist	258558
61	Dr. P. A. Lakshmi Prasanna	SeniorScientist (Agricultural Economics)	236280

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62	Dr. B. Nirmala	Senior Scientist (Agricultural Economics)	172118
63	Dr. Arunkumar	Senior Scientist	154100
64	Dr. Santosha Rathod	Scientist (Agricultural statistics)	130431
<b>Technical Staff</b>			
65	Mr. M. N. Arun	Asst. Chief Technical Officer	144630
66	Mr. Ch. Sadanandam	Asst. Chief Technical Officer	125877
67	Mr. U. Chaitanya	Senior Technical Officer	112733
68	Mr. P. M. Chirutkar	Senior Technical Officer	115866
69	Mr. U. Pullaiah	Senior Technical Officer (Workshop)	111636
70	Mr. S. Amudhan	Senior Technical Officer	115866
71	Mr. M. Vijay Kumar	Senior Technical Officer	108675
72	Mr. M. Ezra	Senior Technical Officer	105714
73	Mr. E. Nagarjuna	Technical Officer (Field Farm)	86838
74	Mr. Mohd. Tahseen	Technical Officer (Field Farm)	86838
75	Mr. Sadath Ali	Technical Officer (Field Farm)	82044
76	Mr. K. Ramulu	Technical Officer (Field Farm)	89376
77	Mr. K. Shravan Kumar	Senior Technical Assistant	77532
78	Mr. Y. Roseswara Rao	Senior Technical Assistant	77532
79	Mr. K. Janardhan	Technical Assistant (Driver)	82044
80	Mr. K. Narasimha	Technical Assistant (Driver)	71328
81	Mr. A. Venkataiah	Senior Technical Assistant (Field Farm)	77532
82	Mr. C. Muralidhar Reddy	Senior Technical Assistant (Field Farm)	77532
83	Mr. P. Chandrakanth	Senior Technical Assistant (Field Farm)	73302
84	Mr. T. Narendra Pershad	Technical Assistant	76263
85	Mr. K. H. Devadas	Technical Assistant (Field Farm)	69354
86	Mr. T. Venkaiah	Senior Technical Assistant (Field Farm)	77532
87	Mr. Koteswar Rao Potla	Technical Assistant (Field Farm)	61627
88	Mr. A. Ramesh	Senior Technician (Driver)	58115



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89	Mr. V. Srinivas	Technician	54603
90	Mr. S. Vijay Kumar	Technician (Field Farm)	53562
91	Mr.M. Chandra Kumar	Technician (Field Farm)	50742
92	Mr. R. Sattamaiah	Technician	52152
93	Mr. S. Yadaiah	Technician	51742
<b>Administrative Staff</b>			
94.	Mr. Srinivasa Rao	Finance and Accounts officer	
95.	<i>Ms. K. Kousalya</i>	Assistant Administrative Officer	108975
96.	Ms. Sudha Nair	Assistant Administrative Officer	82044
97.	Mr. R. Udaya Kumar	Private Secretary	112077
98.	Ms. Aparna Das	Private Secretary	108975
99.	Mr. B. Ramesh	Personal Assistant	108975
100.	Mr. S. Rama Murthy	Personal Assistant	82044
101.	Ms. S. Hemalatha	Personal Assistant	89376
102.	Ms. P. Lakshmi	Assistant	100092
103.	Ms.T. D. Pushpalata	Assistant	86838
104.	Ms. Sudha Valli Tayeru	Assistant	86838
105.	Ms. U. Rama	Assistant	84441
106.	Mr. B. Vidyanath	Assistant	73302
107.	Mr. S. A. Hussain	UDC	65688
108.	Ms. B. Raju	UDC	64560
109.	Mr. K. Mallikarjunudu	UDC	64560
110.	Ms. Vanita	UDC	62868
111.	Ms. S. Rekha Rani	LDC	57087
112.	Mr. K. Jashwanth	LDC	53534
113.	Mr. Ashfaq Ali	Stenographer Gr, III	51702
114.	Mr. Navneet Kumar	Stenographer Gr, III	45594

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S. No.	Item	Details of disclosure
1.10	<p><b>Name, designation and other particulars of public information officers</b></p> <p><b>[Section 4(1) (b) (xvi)]</b></p>	<p><b>(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) &amp; Appellate Authority</b></p> <p><b>Appellate :</b> Dr. R.M. Sundaram, Director</p> <p><b>Public Information Officers (PIO)</b></p> <p><b>Scientific matters-</b>Dr. B. Sailaja, Pr. Scientist(Comp. Applns.Agri.)  <b>Administrative matters-</b> Mr. M. Ezra, Senior Administrative Officer  <b>Accounts matters-</b> Mr. K. Srinivasa Rao, Finance and Accounts Officer</p>
		<p><b>(ii) Address, telephone numbers and email ID of each designated official.</b></p> <p><b>First Appellate Authority</b>            Dr. R.M. Sundaram,            Director,ICAR-IIRR, Rajendranagar, Hyderabad-30            Ph.04024591218            Email: <a href="mailto:director.iirr@icar.gov.in">director.iirr@icar.gov.in</a></p> <p><b>Central Public Information Officer(Scientific)</b></p> <p>Dr. B. Sailaja            Pr. Scientist (Comp. Applns. Agri.), ICAR-IIRR,            Rajendranagar, Hyderabad-30            Ph:04024591281            Email: <a href="mailto:B.Sailaja@icar.gov.in">B.Sailaja@icar.gov.in</a></p> <p><b>Central Public Information Officer(Administration)</b></p> <p>Mr. M. Ezra,            Senior Administrative Officer            ICAR-IIRR,            Rajendranagar, Hyderabad-30            Ph: 04024591258            Email: <a href="mailto:ao.iirr@icar.gov.in">ao.iirr@icar.gov.in</a></p> <p><b>Central Public Information Officer(Finance &amp; Accounts)</b></p> <p>Mr.K. Srinivas Rao            Finance and Accounts Officer            ICAR-IIRR,            Rajendranagar, Hyderabad-30            Ph: 04024591261            Email: <a href="mailto:fao.iirr@icar.gov.in">fao.iirr@icar.gov.in</a></p>

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<b>S. No.</b>	<b>Item</b>	<b>Details of disclosure</b>
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken  (Section 4(2))</b>	<b>No. of employees against whom disciplinary action has been</b> <b>(i) Pending for Minor penalty or major penalty proceedings</b> Nil <b>(ii) Finalised for Minor penalty or major penalty proceedings</b> Nil

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S. No.	Item	Details of disclosure
1.12	<b>Programmes to advance understanding of RTI (Section 26)</b>	<p><b>(i) Educational programmes</b> E-learning through online documents</p> <p><b>(ii) Efforts to encourage public authority to participate in these programmes</b> RTI manuals and Guidelines are available in IIRR website and easily accessible: <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a></p> <p><b>(iii) Training of CPIO/APIO</b>  Dr. B. Sailaja, Principal Scientist, PIO for scientists &amp; Nodal Officer, RTI has been attended training programme on “<b>Transparency Audit with respect of compliance under Section 4 of RTI Act, 2005</b>” organised by Indian Rubber Manufacturers Research Association (IRMRA), Thane, Maharashtra on May 20-21, 2021</p> <p><b>(iv) Update &amp; publish guidelines on RTI by the Public Authorities concerned</b> RTI Guidelines are available in IIRR website and easily accessible: <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a></p>

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S. No.	Item	Details of disclosure
1.13	Transfer policy and transfer orders	As per ICAR Guidelines- copies of all orders whatever available  <a href="https://www.icar-iirr.org/RTI/RTI%20Manuals/1.5-1.13%20Annex%20V%20Transfer%20policy.pdf">https://www.icar-iirr.org/RTI/RTI%20Manuals/1.5-1.13 Annex V Transfer policy.pdf</a> <a href="https://www.icar-iirr.org/RTI/RTI%20Report/Transfer%20order%20of%20iirr%20staff.pdf">https://www.icar-iirr.org/RTI/RTI Report/Transfer order of iirr staff.pdf</a>

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### Budget and Programme

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S. No.	Item	Details of disclosure
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	<p>(i) <b>Total Budget for the public authority</b> Rs. 4387.81 lakhs for 2020-21</p> <p>(ii) <b>Budget for each agency and plan &amp; programmes(AICRIP/CRP)</b> AICRIP - 3515.78 lakhs for 2020-21 CRP - 690 lakhs for 2020-21</p> <p>(iii) <b>Proposed expenditures</b> Rs. 4261.78 lakhs for 2020-21</p> <p>(iv) <b>Revised budget for each agency, if any</b> Not available</p> <p>(v) <b>Report on disbursements made and place where the related reports are available</b> We release nearly Rs. 4205.78 lakhs to AICRIP &amp; CRP centers  Reports are available at the institute</p>

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S. No.	Item	Details of disclosure
2.2	<b>Foreign and domestic tours (F. No. 1/8/2012-IR dt. 11.9.2012)</b>	<p><b>(i) Budget</b> Nil</p>
		<p><b>(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.</b></p> <p>a) Places visited: Cairo, Egypt  b) The period of visit: one year from 01.12.2020 to 30.11.2020.  c) The number of members in the official delegation: 1  d) Expenditure on the visit: Nil</p> <p>Dr. Shaik N Meera, Principal Scientist deputed to International Fund for Agricultural Development(IFAD) at Cairo, Egypt on his appointment to the post of Senior Technical Expert on Digital Agriculture and Extension System for aperiod of one year from 01.12.2020 to 30.11.2020</p> <p><a href="https://www.icar-iirr.org/RTI/Transparency%20audit-2021/office%20order%20on%20deputation.pdf">https://www.icar-iirr.org/RTI/Transparency%20audit-2021/office%20order%20on%20deputation.pdf</a></p>
		<p><b>(iii) Information related to procurements</b></p> <p>a) Notice/tender enquires, and corrigenda if any thereon, <a href="https://www.icar-iirr.org/index.php/downloads/archived-articles/34-archived-articles/132-archived-tenders">https://www.icar-iirr.org/index.php/downloads/archived-articles/34-archived-articles/132-archived-tenders</a></p> <p>b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured <a href="https://www.icar-iirr.org/RTI/Transparency%20audit-2021/AMC%20Order.pdf">https://www.icar-iirr.org/RTI/Transparency%20audit-2021/AMC%20Order.pdf</a></p> <p>c) The works contracts concluded – in any such combination of the above-</p> <p><b>d)</b> The rate /rates and the total amount at which such procurement or works contract is to be executed.</p> <p>IIRR placed 398 GeM orders valued at Rs. 2.206 crores during 2020-21</p>

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S. No.	Item	Details of disclosure
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	<p>(i) Name of the programme of activity:                      (ii) Objective of the programme:                      (iii) Procedure to avail benefits:                      (iv) Duration of the programme/ scheme                      (v) Physical and financial targets of the programme                      (vi) Nature/ scale of subsidy /amount allotted                      (vii) Eligibility criteria for grant of subsidy                      (viii) Details of beneficiaries of subsidy programme (number, profile etc)</p> <p style="text-align: center;">Not Applicable</p>
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	<p>(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions:                      (ii) Annual accounts of all legal entities who are provided grants by public authorities :</p> <p style="text-align: center;">Not Applicable</p>
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	<p>(i) Concessions, permits or authorizations granted by public authority                      (ii) For each concessions, permit or authorization granted                      a) Eligibility criteria                      b) Procedure for getting the concession/ grant and/ or permits of authorizations                      c) Name and address of the recipients given concessions/ permits or authorisations: Not Applicable                      d) Date of award of concessions /permits of authorizations</p> <p style="text-align: center;">Not Applicable</p>
2.6	CAG & PAC paras [F No. 1/6/2011-IR dt. 15.4.2013]	<p>CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.                      There are no CAG and PAC paras pertaining to this Institute</p>



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**Publicity Band Public interface**

**Indian Institute of Rice Research-<https://www.icar-iirr.org>**

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S. No.	Item	Details of disclosure
3.1	<p><b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of</b></p> <p><b>[Section 4(1)(b)(vii)]</b></p> <p><b>[F No 1/6/2011-IR dt. 15.04.2013]</b></p>	<p><b>Arrangement for consultations with or representation by the members of the public</b></p> <p><b>(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens</b></p> <p><b>Published in the Institute website</b></p>
		<p><b>(ii) Arrangements for consultation with or representation by</b></p> <p><b>a) Members of the public in policy formulation/ policy implementation</b></p> <p><b>Consultations are made with the General Stakeholders as per requirement</b></p> <p><b>b) Day &amp; time allotted for visitors: 09.15 AM to 04.15 PM</b></p> <p><b>c) Contact details of Information &amp; Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</b></p> <p align="center"><b>ICAR-IIRR</b></p> <p align="center"><b>Ph:04024591218</b></p> <p align="center"><b>Fax:04024591217</b></p>
		<p align="center"><b>Public- private partnerships (PPP)</b></p> <p><b>(i) Details of Special Purpose Vehicle (SPV), if any- Nil</b></p>
		<p><b>(ii) Detailed project reports (DPRs)- Nil</b></p>
		<p><b>(iii) Concession agreements-Nil</b></p>
		<p><b>(iv) Operation and maintenance manuals-Not available</b></p>

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		(v) Other documents generated as part of the implementation of the PPP- Not available
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government- Nil
		(vii) Information relating to outputs and outcomes- Nil
		(viii) The process of the selection of the private sector party (concessionaire etc.)- Nil
		(ix) All payment made under the PPP project- Nil
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	<p>Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;</p> <p>(i) Policy decisions/ legislations taken in the previous one year - Nil</p> <p>(ii) Outline the Public consultation process - Nil</p> <p>(iii) Outline the arrangement for consultation before formulation of policy - Nil</p>
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	<p>Use of the most effective means of communication</p> <p>(i) Internet (IIRR Website)</p>
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	<p>Information manual/handbook available in</p> <p>(i) Electronic format</p> <p>(ii) Printed format</p> <p>Manual is available in the IIRR website</p>
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	<p>List of materials available</p> <p>(i) Free of cost</p> <p>(ii) At a reasonable cost of the medium</p> <p>Manual is available in the IIRR website</p>

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## E-Governance

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S. No.	Item	Details of disclosure
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	<p><b>(i) English</b> <b>(ii) Vernacular/ Local Language</b></p> <p>RTI Act manual is published in website in English, Hindi, Bangla, Marathi, Oriya, Punjabi, Tamil and Urdu languages</p> <p>Other RTI manuals are available in the IIRR website in English language <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a></p>
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	<p><b>(i) Last date of Annual updation(All manuals)</b></p> <p>RTI Manual updated on 31.05.2021. Details other manuals are available in the IIRR website <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a></p>
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	<p><b>(i) Details of information available in electronic form</b> <b>(ii) Name/ title of the document/record/ other information</b> <b>(iii) Location where available</b></p> <p><a href="http://www.icar-iirr.org">http://www.icar-iirr.org</a></p>
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	<p><b>(i) Name &amp; location of the faculty:</b> ICAR-IIRR, Rajendranagar, Hyderabad-30</p> <p><b>(ii) Details of information made available:</b> About us, Mandate, Orgonagram, Projects, research papers, Annual Reports, Newsletters, photo/Video Gallery, Important events, Research papers, facilities, success stories , RTI, Citizen Charter, RFD and contact us</p> <p><b>(iii) Working hours of the facility-</b> 9.15 AM-4.15 PM</p> <p><b>(iv) Contact person &amp; contact details (Phone, fax email)</b> Director, ICAR- Indian Institute of Rice Research, Rajendranagar, Hyderabad-30 Ph:04024591218 Email: <a href="mailto:director.iirr@icar.gov.in">director.iirr@icar.gov.in</a>; Fax: 04024591217</p>

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4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	<p>(i) Grievance redressal mechanism- Nil</p> <p>(ii) Details of applications received under RTI and information provided</p> <p>Six RTI requests and one appeal received and information provided - <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a></p> <p>(iii) List of completed schemes/ projects/ Programmes</p> <p>ICAR funded project on National Innovations in Climate Resilient Agriculture (NICRA): Phase III was closed by March 2020.</p> <p>(iv) List of schemes/ projects/ programme underway</p> <p>Institute Projects: <a href="https://www.icar-iirr.org/index.php/institute-research/institute-projects">https://www.icar-iirr.org/index.php/institute-research/institute-projects</a></p> <p>Externally Funded Projects: <a href="https://www.icar-iirr.org/index.php/institute-research/iirr-externally-funded-projects">https://www.icar-iirr.org/index.php/institute-research/iirr-externally-funded-projects</a></p> <p>(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract</p> <p>(vi) Annual Report <a href="https://www.icar-iirr.org/index.php/downloads/institute-annual-reports">https://www.icar-iirr.org/index.php/downloads/institute-annual-reports</a></p> <p>(vii) Frequently Asked Question (FAQs) <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a></p> <p>(viii) Any other information such as</p> <p>a) Citizen's Charter: <a href="http://www.icar-iirr.org/Approved%20CCC-%20ICAR-%20IIRR%202015-16.pdf">http://www.icar-iirr.org/Approved%20CCC-%20ICAR-%20IIRR%202015-16.pdf</a></p> <p>b) Result Framework Document (RFD): <a href="https://www.icar-iirr.org/index.php/about-iirr/iirr-rfd">https://www.icar-iirr.org/index.php/about-iirr/iirr-rfd</a></p> <p>c) Six monthly reports on the -available in website <a href="http://www.hypm.iasri.res.in">www.hypm.iasri.res.in</a></p> <p>d) Performance against the benchmarks set in the Citizen's Charter <a href="http://www.icar-iirr.org/Approved%20CCC-%20ICAR-%20IIRR%202015-16.pdf">http://www.icar-iirr.org/Approved%20CCC-%20ICAR-%20IIRR%202015-16.pdf</a></p>
4.6	Receipt & Disposal of RTI	<p>(i) Details of applications received and disposed</p> <p>(ii) Details of appeals received and orders issued</p>

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	<b>applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>	Six RTI requests and one appeal received and information provided - <a href="https://www.icar-iirr.org/index.php/about-iirr/rti">https://www.icar-iirr.org/index.php/about-iirr/rti</a>
4.7	<b>Replies to questions asked in the parliament [Section 4(1)(d)(2)]</b>	<b>Details of questions asked and replies given</b>  Submitted replies to 32 Parliament Questions to Council The questions/ information is confidential till it is put up in Parliament Sessions.

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Such other information as may be prescribed

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S. No.	Item	Details of disclosure
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	<p style="text-align: center;"><b>(i)Name &amp; details of</b></p> <p style="text-align: center;"><b>(a)Current CPIOs &amp; FAAs</b></p> <p style="text-align: center;"><b>Central Public Information Officer(Scientific)</b></p> <p style="text-align: center;"><b>Dr. B. Sailaja</b> Pr. Scientist (Comp. Applns. Agri.), ICAR-IIRR, Rajendranagar, Hyderabad-30 Ph:04024591281 Email: <a href="mailto:B.Sailaja@icar.gov.in">B.Sailaja@icar.gov.in</a></p> <p style="text-align: center;"><b>Central Public Information Officer(Administration)</b></p> <p style="text-align: center;"><b>Mr. M. Ezra,</b> Senior Administrative Officer ICAR-IIRR, Rajendranagar, Hyderabad-30 Ph: 04024591258 Email: <a href="mailto:ao.iirr@icar.gov.in">ao.iirr@icar.gov.in</a></p> <p style="text-align: center;"><b>Central Public Information Officer(Finance &amp; Accounts)</b></p> <p style="text-align: center;"><b>Mr.K. Srinivas Rao</b> Finance and Accounts Officer ICAR-IIRR, Rajendranagar, Hyderabad-30 Ph: 04024591261 Email: <a href="mailto:fao.iirr@icar.gov.in">fao.iirr@icar.gov.in</a></p> <p style="text-align: center;"><b>Transparency Officer</b></p> <p style="text-align: center;"><b>Dr.D.Subrahmanyam,Principal Scientist</b> Ph:04024591211 Email: <a href="mailto:D.Subramanyam@icar.gov.in">D.Subramanyam@icar.gov.in</a></p> <p style="text-align: center;"><b>(b)Earlier CPIO &amp; FAAs from 1.1.2015</b></p>
		<p style="text-align: center;"><b>(ii)Details of third party audit of voluntary disclosure</b></p> <p style="text-align: center;"><b>(a) Dates of audit carried out :</b></p> <p style="text-align: center;"><b>(b) Report of the audit carried out</b></p>

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		Audit yet to be carried out
		<p><b>(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD</b></p> <p><b>(a) Date of appointment :2015</b> <b>(b) Name &amp; Designation of the officers</b> Dr. B. Sailaja Pr. Scientist (Comp. Applns. Agri.), ICAR-IIRR, Rajendranagar, Hyderabad-30 Ph:04024591281 Email: <a href="mailto:B.Sailaja@icar.gov.in">B.Sailaja@icar.gov.in</a></p>
		<p><b>(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure-</b></p> <p><b>(a) Dates from which constituted</b> <b>(b) Name &amp; Designation of the officers</b></p>
		<p><b>(i) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI</b></p> <p><b>(a) Dates from which constituted</b> <b>(b) Name &amp; Designation of the Officers</b> Same as 5.1.(a)</p>

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## INFORMATION DISCLOSED ON OWN INTIATIVE

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S. No.	Item	Details of disclosure
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	All the RTI requests with along with answers were published in the IIRR website
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?  In the process of obtaining STQC  At present the site is with SSL certificate and completed the first security audit - <a href="https://www.icar-iirr.org">https://www.icar-iirr.org</a>